

International Relations and Project Office

CALL FOR APPLICATIONS FOR ERASMUS+ KA107-2020 SCHOLARSHIPS

Student mobility between the University of South Bohemia České Budějovice, the Czech Republic and the Canadian Institute of Technology, Tirana, Albania (KA107), the Faculty of Economy

Foreseen period: 5 months during Fall semester Academic Year 2022-2023

This call refers to the Erasmus+ Program, action KA107 that promotes the mobility of university academic staff. The program provides funding for exchange mobility between partner universities.

University of South Bohemia České Budějovice from the Czech Republic and the Canadian Institute of Technology have been awarded scholarships that involve academic staff from the Faculty of economy.

The Erasmus+ KA1 - Mobility of persons for teaching and training - Action: Staff Mobility between programme countries and partner countries (KA107) aims to consolidate the institutional relations between the participating universities and explore new possibilities for cooperation. Action KA107 will be an excellent opportunity to increase the collaboration between European regions.

This program aims to expand the participants' training and knowledge and foster the exchange of skills and experiences between the participating countries. After participants return from the mobility, they continue to disseminate gained knowledge among their peers and raise the CIT's competitiveness in higher education.

For more information concerning the study offered at the University of South Bohemia České Budějovice, please follow the link: <https://www.jcu.cz/en/>

The aim of the call:

This call aims to provide direct grants to the Canadian Institute of Technology (CIT) staff for outgoing international mobility at the University of South Bohemia České Budějovice in the Czech Republic. The grant will financially support **4(four) outgoing students** from Faculty of Economy from the Faculty of Economy during the Fall Semester of the Academic Year 2022-2023. Both the master's and bachelor's program students are eligible.

Selection process. Each partner university shall conduct an internal selection process among the interested students from the Faculty of Economy and send the list of nominations to the University of South Bohemia České Budějovice in the Czech Republic before the **15th of July 2022**. The information shall include the nominee's full name, email address, and enrolled study program.

Features of the mobility for outgoing students:

- The exchange program will aim to match classes and subjects taught at both universities.

- Candidates must comply with the required knowledge of the English language, as described in section "Award criteria for the grant" of the call.
- The maximum supported period for the study mobility is five months.

Nomination criteria for students:

The nomination of the academic staff is based on the **CIT STAFF AND STUDENT'S MOBILITY MANUAL** and accompanying documents, including the *Document I.A.: The Erasmus+ Applicants Nomination Process and Candidate Evaluation Criteria*. Below is a copy of the relevant section describing the criteria for the nomination of candidates:

1. Academic performance. **70 points**
 - Average grades. 50 points (Registrar evidence);
 - Academic affairs involvement. Conference participation, study and research involvements, academic competitions etc. 10 points (a written department evaluation);
 - Good behaviour and discipline: 10 points (a written department evaluation);
2. The number of classes and/or training courses that comply with classes/training courses agreed with partnering institutions. **15 points.** (Learning agreements)
3. Participation in extracurricular activities, sports achievements, achievements in art, participation in international activities, participation in other relevant events, **15 points.** (Written evaluation by Student Affairs Office);

The exclusion criterion is English proficiency (certificates, B1-B2) or as defined in the section "Award criteria for the grant".

Acceptance/Enrollment Process. After receiving the list of nominated students, the University of South Bohemia České Budějovice will contact nominated candidates via email and include instructions about the application procedure.

The application process will be conducted via the University of South Bohemia České Budějovice Portal.

Upon the reception of online applications and after checking other requirements, the candidate will receive an email confirming acceptance allowing the candidate to resume with other procedures.

The number of granted mobilities is 4 (four) students from the Faculty of Economy, 5 (five) months per participant.

Insurance. Applicants need to provide health insurance coverage valid for the Czech Republic for the whole period of the stay.

Financial conditions:

- The Erasmus+ provides a scholarship of € 800,00 per month to the Czech Republic. (Student Mobility).
- The amount of the Erasmus+ grant will be transferred in full, after the subscription of the Grant Agreement, within 30 days from the beginning of the mobility.
- Travel Allowance will be provided to the student as well. According to the European Commission's regulations, the amount will depend on the distance between the institution of origin and the institution of destination. There is a 500 - 1999 km distance between Albania and Czech, which is 275 € per participant.

Rights of the beneficiary:

- To perform the entire mobility period awarded without the possibility of extending the scholarship.

- To receive the scholarship according to the amounts foreseen by the Erasmus+ Programme guidelines. The beneficiary will bear the expenses not covered by the scholarship.
- To benefit from tuition fee waiver as an exchange student, notwithstanding other fees for using specific services or activities that might be applicable.
- To receive information and advice on the application procedure and pre-departure and onsite guidance.
- To have the study period abroad recognized by the sending university.

Obligations of the beneficiary:

- To obtain the Visa for the stay in the receiving country.
- To carry out the mobility stay according to the proposal and dates committed during the 2022/23 Fall semester;
- In the event of force majeure, the mobility period shall be modified by signing an addendum to the agreement.
- To complete all procedures and fill in the required documents as required by the Erasmus+ Programme, before, during and after the mobility period, meeting the deadlines established:

Before mobility:

- Signature of the Grant Agreement;
- Signature of the Learning Agreement Proposal;

After mobility:

- Submission of the Mobility Certificate;
- Online mobility final assessment survey;
- Transcript of records and recognition at the sending institution to complete table D after the mobility of the learning agreement;
- Obligation to file the ex-post report to the International office. The report shall include the description of achievements, networking and experience gained during the mobility;
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the sending and receiving institutions;

Nomination deadlines by partner institution:

- This call for applicants is open till **8th July**;
- Nominations of selected students must be sent to the University of South Bohemia České Budějovice no later than **15th July 2022**.

Procedures for Erasmus+ outgoing students to University of South Bohemia České Budějovice. After being officially nominated, Erasmus+ outgoing students receive the University of South Bohemia České Budějovice welcome Message with a requested document for the registration.

Documents required:

1. Copy of a valid ID or passport,
2. One passport-size photo (good quality, JPG format, 4 Mb max.),
3. Transcript of records (registrar evidence),
4. A written department evaluation of the academic involvement, including conference participation, study and research involvements, academic competitions etc.,
5. A written department evaluation on good behaviour and discipline,

6. Written evaluation from the Student Affairs Office on participation in extracurricular activities, sports achievements, achievements in art, participation in international activities, participation in other relevant events,
7. Learning Agreement,
8. The English language certificate (at least B1 level) - check the "Recognized Certification" tab,

Students will be notified if additional documents are required.

All the application documents must be sent electronically to the following address Erasmusapplications@cit.edu.al, **no later than 8th July 2022**.

Please contact the International & Project Office (internationaloffice@cit.edu.al) if you are interested in more information.