**Erasmus + Mobility**

**Student Application form**

All applications for exchange programmes must be made through the Erasmus+ Institutional Coordinator at CIT

**PERSONAL INFORMATION**

|  |  |
| --- | --- |
| Student ID No  |       |
| Passport ID No |       |
| Surname |       |
| Name (First / Middle) |       |
| Sex | Female [ ]  Male [ ]   |
| Date of Birth (Day/ Month/Year) |      /     /      |
| Place of Birth |       |
| Citizenship(s)\* |       |
| Mother’s Name/Surname |       |
| Father’s Name/ Surname |       |
| Department / Program  |       /       |
| Cycle | Bachelor [ ]  Master [ ]   |
| Semester |       |
| GPA (Grade Point Average) |       |
| Disability or other vulnerable group\* | Yes [ ]  No [ ]  *If yes, please submit copy of your card at the time of application*  |
| Prior participation in Erasmus+ Mobility Programs\* | Yes [ ]  *If Yes, please specify the type, the year and the duration of mobility*: Study [ ]  - 20     /20      Academic Year Duration : \_\_\_\_\_\_\_ days/months |
| No [ ]  |
| **Contact Details** |
| Postal / Home Address |       |
| Telephone (Home / Mobile) |       /       |
| E-mail(s) |       ,       |
| **Whom would you like to be contacted in the case of an emergency?** |
| Surname and Name |       |
| Relation to the Applicant  |       |
| Postal / Home Address  |       |
| Telephone (Home / Mobile) |       /       |

**Applying to Receiving Institution**

|  |  |
| --- | --- |
| Receiving institution: | Host institution’s name |
| Principal study subjects at the Receiving Institution |   |
| Study cycle during the exchange period | Bachelor (1st) [ ]  | Master (2nd) [ ]  |  |
| Study period according to The Receiving Institution’s academic calendar: | 1st Semester [ ]   | 2nd Semester [ ]  | Academic Year [ ]  | Other Period (i.e.Term) [ ]  |
| Academic year: | Academic year student applies for  |

**Study Period and Desired Courses at Receiving Institution (Preliminary Learning Agreement)**

|  |  |  |  |
| --- | --- | --- | --- |
| Period of study[[1]](#endnote-1) | Duration of stay (No. of study months) | Number of expected ECTS credits | Preferred main subject (if any) |
| dd/mm/yy (or month/year)  | dd/mm/yy (or month/year)  |
|  |  |  |  |  |
| Course component code (if any) | Course component title (as indicated in the course catalogue) at Receiving Institution | Semester (autumn / springor term) | Number of ECTS credits to be awarded by Receiving Institution upon successful completion  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total number of ECTS |  |

**Application Package:**

**1. Curriculum Vitae**

|  |
| --- |
| Please attach your CV (if requested by Receiving Institution) |

**2. Motivation**

|  |
| --- |
| Please attach your motivation letter |

**3. Transcript of Records[[2]](#endnote-2)**

|  |
| --- |
| Please attach your Transcript of Records (if requested by Receiving Institution)  |

**4. Student’s Language Skills[[3]](#endnote-3)**

|  |
| --- |
| Mother tongue:  |
| Please indicate your language skills other than mother tongue:  |
| 1. Language: Language 1 | Limited A1 [ ]  A2 [ ]  | Moderate B1 [ ]  B2 [ ]  | Fluent C1 [ ]  C2 [ ]  |
| 2. Language: Language 2 | Limited A1 [ ]  A2 [ ]  | Moderate B1 [ ]  B2 [ ]  | Fluent C1 [ ]  C2 [ ]  |
| 3. Language: Language 3 | Limited A1 [ ]  A2 [ ]  | Moderate B1 [ ]  B2 [ ]  | Fluent C1 [ ]  C2 [ ]  |
| I am aware of the obligation to pass the online language test (via OLS[[4]](#endnote-4)) before my studies abroad, and I am interested in improving my language skills if recommended | [ ]  |

**4. APPROVAL OF THE APPLICANT**

|  |
| --- |
| I, hereby confirm that;1. All information in my application is complete and correct,
2. I have read and understood the all the information on the Call for Applications and I will comply by the University and Erasmus+ rules.

Name of the Applicant :        Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date :      /     /      Place :       |

**NOTES FOR GUIDANCE**

1. **Click on the date** and select a day from a calendar if you know the start and end day of your study period at the host institution. If you don’t know exact dates, please indicate study months [↑](#endnote-ref-1)
2. **Transcript including full details of previous and current higher education study**. This has to be issued by the sending institution, not to be mistaken with the final ‘transcript of records’ which will be issued by the receiving institution at the end of the exchange period. [↑](#endnote-ref-2)
3. **Language competence**

You will normally be expected to have some proficiency in the language used for tuition in the receiving institution and you will gain most benefit from your exchange if you have some proficiency in the country’s native language.

**Language skills:** This information is only meant as a preliminary rating to assess the level of language proficiency. The actual level will be determined after the student’s Erasmus+ nomination by the first OLS assessment. To facilitate your rating, the given options may be regarded in rough relation to the reference levels of the Common European Framework of Reference for Languages (CEFR – see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>): A1 (limited) – C1/2 (fluent). [↑](#endnote-ref-3)
4. **Erasmus+ Open Linguistic Support** (OLS) for students when mobility is taking place between Programme Countries (KA103). OLS is not available for International credit mobility (KA107). Coordinator of sending institution registers student for language assessment before his/her studies abroad, and registers student to the language course for improvment of the language skills if license is allocated. <http://www.erasmusmais.pt/erasmusmais/images/pdfs/OLS-BEN-user-guide-01102014_final_clean.pdf> [↑](#endnote-ref-4)